



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2019² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	
Universite PARIS SUD	F PARIS011	Erasmus Institutional Coordinator : <i>Sylvie Faure</i> <i>Erasmus agreements e</i> Erasmus faculty coordinator: Pascale Vareille : Iut de Cachan Pr. Saïd Zouhdi : Polytech	https://www.universite-paris-saclay.fr/en/e-international-welcome-office/contact
Universitatea "Politehnica" Bucuresti (University "Politehnica" of Bucharest, UNESCO Chair	RO BUCURES11	ERASMUS Institutional Coordinator: Prof. dr. ing. Mircea EREMIA, University POLITEHNICA of Bucharest, Erasmus Office, R401, 313 Splaiul Independentei, Bucharest, RO-060042,	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

			Bucharest, RO-060042, ROMANIA Email: erasmus@upb.ro Tel. +40 21 4029284 Fax. +40 21 3181028 Department Director: Prof. dr. ing. Sorin Eugen ZAHARIA, University POLITEHNICA of Bucharest, UNESCO Chair, Splaiul Independenței 313, București 060042, Bucharest Email: sorin.zaharia@gmail.com tel : +40 722 341 789	
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F PARIS011	RO BUCURES 11	041	Business and administration	1 st 2 nd	2 (10)	NA
		071	Engineering and engineering trades			
RO BUCURES 11	F PARIS011	041	Business and administration	1 st 2 nd 3 rd	2 (10)	NA
		071	Engineering and engineering			

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			trades			
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Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
F PARIS011	RO BUCURES11	041	Business studies, Management sciences	3 x 7days	-
		071	Engineering and engineering Trades		
		031	Social and behavioural sciences		
RO BUCURES11	F PARIS011	041	Business studies, Management sciences	3 x 7days	-
		071	Engineering and engineering Trades		
		031	Social and behavioural sciences		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F PARIS011		French	English	B1/B2 French	B2 English
RO BUCURES11		Romanian English	English	B1/B2 French B2 English Romanian	B2 English B1/B2 French

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

University "POLITEHNICA" of Bucharest: Students with disabilities could be accepted after the consultation with International Office. There are non-barrier rooms available in some dorms.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F PARIS011	<i>See annex which is an integral part of this agreement</i>	
RO BUCURES11	June 30 th	November 30 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

A notice of at least one academic year should be given. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.*

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

F PARIS011: *See annex which is an integral part of this agreement*

RO BUCURES11:

Description of the institutional grading system:

Individual course are graded on a scale of 1-10;

1-4 = fail;

5 = sufficient;

6 = satisfactory;

7-8 = good;

9 = very good;

10 = excellent.

The maximum final university grade is 10.

Language courses and laboratories are usually graded as "Approved", if passed.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

ECTS Grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	9	VERY GOOD - above the average standard but with some errors
C	7-8	GOOD - generally sound work with a number of notable errors
D	6	SATISFACTORY - fair but with significant shortcomings
E	5	SUFFICIENT - performance meets the minimum

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

	criteria
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS011	<i>See annex which is an integral part of this agreement</i>	
RO BUCURES11	Erasmus contact person: Violeta Negrea, erasmus@upb.ro Faculty contact person: Univ Prof., PhD Sorin Eugen ZAHARIA, e-mail: sorin.zaharia@gmail.com	www.upb.ro

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS011	<i>See annex which is an integral part of this agreement</i>	
RO BUCURES11	Erasmus contact person: Violeta Negrea, Email: erasmus@upb.ro Tel. +40 21 4029284	http://www.upb.ro/en/llp-programerasmus.html


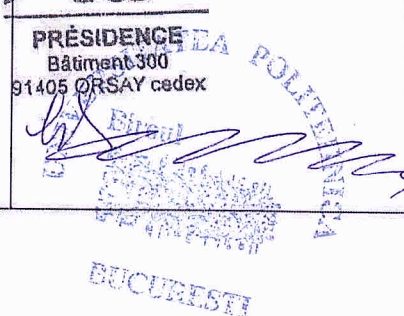
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS011	See annex which is an integral part of this agreement	
RO BUCURES 11	Erasmus contact person: Violeta Negrea, Email: erasmus@upb.ro Tel. +40 21 4029284	http://www.upb.ro/en/IIpprogram-erasmus.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
F PARIS011	Prof. Sylvie Retailleau President, Université Paris-Sud		
RO BUCURES11	Prof. dr. Ing. Mircea EREMIA, ERASMUS+ Institutional Coordinator	11.01.2019	

⁶ Scanned signatures are accepted